

# ASNL BOARD OF DIRECTORS' REGULAR MEETING

October 19, 2022

Via Zoom

## MINUTES

**Present: Board of Directors:** Elizabeth Churchill, Charlene Hann, Matt Norman, Desiree Simmons, Jill Pitcher, Lisa Baker-Worthman; Anna Burke, Matt Carroll

**Management:** J. Paul Walsh, CEO

**Guest:** Brenda Kelleher-Flight

**Regrets:** Karen Flynn, Elaine Dobbin

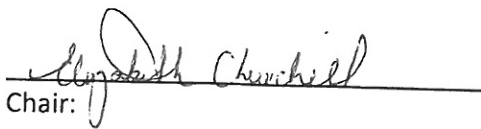
### Items:

1. The meeting was called to order at 7:03 pm.
2. Brenda Kelleher-Flight conducted the Election of Officers. Results:  
Chair – Elizabeth Churchill  
Vice-Chair – Charlene Hann  
Treasurer – Matt Norman  
Secretary – Desiree Simmons

Following the election Dr. Kelleher-Flight left the meeting.

3. Adoption of Agenda  
**MOTION 1:** to adopt agenda as presented.  
**Mover** – Desiree Simmons  
**Seconders**- Anna Burke  
**Decision:** Carried
2. Approval of Minutes from June 20, 2022 BOD Meeting  
**MOTION 2:** to approve meeting minutes as presented.  
**Mover** – Desiree Simmons  
**Seconders** – Lisa Baker-Worthman  
**Decision:** Carried
4. Business Arising –  
ACTION: Board vacancy to be re-posted  
ACTION: Governance Committee to approve name change to *Community Feedback*.  
Communication to be developed to announce change.
5. Discussion of Option Paper regarding gardens/greenhouse  
**MOTION 3:** To direct the CEO to conduct further investigation into an amended Option 3 *community garden* concept.  
**Mover** – Desiree Simmons  
**Seconders** – Lisa Baker-W  
**Decision:** Carried.

5. Communication Committee  
Successful nomination process for Board vacancies in finance, parent representative and government representative was noted.
7. Governance Committee  
Continuing to work on some revisions to the by-laws and governance policies. Revised policies will be forwarded to the Board for review.
8. Executive Committee  
Chair reviewed the summer activities and noted that the Board's closed session would be deferred until November 5<sup>th</sup> following the AGM. It will be preceded by a coffee break to allow Board members, staff and guests at the AGM to mingle.
9. Second quarter financial results were reviewed. ASNL remains in surplus despite fundraising challenges. The recent sales performance at The Pantry Café & Gardens was noted and Staff their commended for their success.
9. CEO Update  
CEO provided a review of the office/staffing challenges during the summer along with steps taken to address concerns. Up-coming events were also discussed including the Oct 22<sup>nd</sup> Afternoon Tea, the Oct 23<sup>rd</sup> Active for Autism event, and the October 29<sup>th</sup> Haunted House.
10. Next Meeting  
The Board will gather for the Annual General Meeting on Saturday, November 5<sup>th</sup> at 10:00 am. This will be followed by an in-camera meeting.  
The next Board meeting is Sunday, December 11<sup>th</sup> at 1:00 pm. It will include a presentation on advocacy.  
ACTION: Secretary to circulate issues list for next meeting to Board; Board to review and provide input.
11. There being no further business the Chair declared the meeting adjourned at 9:40 pm.

Chair: 

Date: Jan. / 23

All board meeting minutes must be approved at the next board meeting and be signed by the Chair. Only then will they be made public.